



Circular No.: SDES/ADM/2023-24/12

Date: 22 MAY, 2023

Subject: Sanction of Faculty Requirements for Departments for Academic Year 2023-24

This is to inform all concerned departments that the process for sanctioning faculty positions for the academic year 2023-24 has commenced. Departments are requested to assess and submit their requirements based on the following guidelines:

1. Assessment of Requirements:

Each department is required to review its faculty needs considering:

- Student intake for the academic year 2023-24.
- Workload distribution and adherence to regulatory norms (e.g., UGC/AICTE norms).
- Existing faculty strength and vacancies, if any.

2. Submission Format:

Departments are requested to submit their requirements in the prescribed format attached to this circular. The format should include:

- Total sanctioned strength.
- Current faculty count (permanent, contractual, adjunct).
- Additional faculty needed with justification.

3. Deadline for Submission:

All department heads must submit the finalized requirements to the Principal Office by 25 May, 2023

4. Approval Process:

Submitted proposals will be reviewed and sanctioned by the competent authority. Departments will be notified of the approved positions subsequently.

We appreciate your cooperation in ensuring a smooth and efficient process.


Principal
PRINCIPAL
Sree Dattha Institute of Engg. & Science
Sheriguda.



Date: 25/05/2023

Minutes of Meeting

Subject: Approval of Faculty Requirements for the Academic Year 2023-24

Discussion Points

1. Department-Wise Faculty Requirements

The faculty requirements for the academic year 2023-24, as submitted by the respective department heads, were reviewed. The consolidated details are as follows:

- **Computer Science & Engineering (CSE):** 39 positions
- **Electronics & Communication Engineering (ECE):** 12 positions
- **Electrical & Electronics Engineering (EEE):** 07 positions
- **Mechanical Engineering:** 05 positions
- **Civil Engineering:** 04 positions
- **Management Studies:** 07 positions

A total of **74 faculty positions** were proposed across all departments.

2. Justifications Provided

- The department heads provided detailed justifications for the proposed positions, including projected student intake, course workload distribution, and compliance with statutory guidelines such as UGC/AICTE norms.
- Emphasis was placed on maintaining an optimal student-faculty ratio and ensuring high-quality education delivery.

3. Deliberation and Approval

- The Academic Council examined the proposal and deliberated on the requirements.
- It was unanimously agreed that the requested positions align with the institutional objectives and the anticipated academic workload


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