

# SREE DATTHA INSTITUTE OF PHARMACY

(Approved by AICTE & PCI, New Delhi, Affiliated to JNTU, Hyderabad)

Sagar Road, Sheriguda, Ibrahimpatnam, R.R. Dist.-501510

Ph.:08414-202206, 320919, 9393808082

www.sreedattha.org, E-mail: principalsdip@sreedattha.ac.in

College Code: SDIP

## CIRCULAR

Date: 23/08/18

This is to inform that the IQAC meeting will be convened on 24/08/18 at 10 AM in board room. All the IQAC committee and the faculty members are requested to attend the meeting without fail.

### Agenda of meeting:

- Student feedback
- Syllabus coverage
- Maintain discipline in campus
- Suggestion to transport in charge
- Arrangements for guest lectures
- Maintenance of medicinal garden
- Change of class representative & class in charge

### Committee members:

#### Name

1. Dr. S.A. Sreenivas
2. Dr. Pratap Kumar Patra
3. Dr. K.S. Nagesh
4. Dr. V. Sivajyothi
5. Ms. Rupali Gawande

#### Signature

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## MINUTES OF MEETING

A meeting was convened in the board room on 24/08/2018 at 10 AM in the presence of following IQAC committee members:


- |                           |                                  |
|---------------------------|----------------------------------|
| 1. Dr. S.A. Sreenivas     | Chairman                         |
| 2. Dr. Pratap Kumar Patra | Member, Pharmaceutical chemistry |
| 3. Dr. K.S. Nagesh        | Member, Pharmacology             |
| 4. Dr. V. Sivajyothi      | Member, Pharmaceutical analysis  |
| 5. Ms. Rupali Gawande     | Member, Pharmacognosy            |

The following points were discussed and finalized, which needs to be implemented during this semester of the academic session:

1. Student feedback forms has been reviewed and the necessary actions are taken to improve the academic performance of the students. The committee has advised to take extra classes for completion of syllabus. Suggestions has been given to the faculty members to take simultaneously GPAT classes.
2. The committee has given guidelines to the members in the disciplinary committee to maintain discipline in the campus. Disciplinary committee members are advised to take the help of class representatives and class in charges.

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**Principal**  
Sree Dattha Institute of Pharmacy  
Sheriguda(V), Ibrahimpatnam(RR),  
RangaReddy(Dist).-501510.



3. The committee members gave instructions to transport in charges to maintain punctuality. The committee has also rectified the students-transport related issues.

4. Committee members has decided to involve students and faculty members in following areas-

a) Research orientation

b) GPAT/GRE/TOFEL/IELTS

c) Industrial training


a) Research orientation - students will have expert lectures in order to make aware about the research and its importance. Students will be briefed about protocol writing, literature survey and collection, identifying research problems, sources of information to proceed with research, steps involved in the research, further publishing a research paper etc. students will be encouraged/ motivated to attend the conferences to have an exposure of research overview.

b) GPAT/GRE/TOFEL/IELTS- students will be given an overview by arranging expert lecturers about competitive exams and about the exams if the students are planning higher studies at abroad. Importance of such exams will be made aware to the students

c) industrial training- students to work in any Pharmaceutical industry for a period of one month as a part of industrial training. This will be taken up after completion of III-II and before commencement of IV-I i.e. during vacation period after completion of III-II examination. The intention of industrial training is to make the student thorough with all the processes that happen in a Pharmaceutical industry.

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5. The committee has discussed with the faculty of Pharmacognosy department and has proposed for plantation of new medicinal plants in campus. Committee members suggested Pharmacognosy faculties to consult with Central Institute of Medicinal and Aromatic Plants (Council of scientific and industrial research) Research centre, Boduppal, (PO), Hyderabad. The committee has also advised to explain about biological source, chemical constituents and therapeutic uses of those plants to all the students.

6. The committee has decided to change the class representatives and class in charges after taking feedback from the students. The committee has decided to conduct meeting with the class representatives and class in charges to make aware of their responsibilities and duties.

All the above-mentioned points were verified and approved by the IDMC committee. The meeting ended with the vote of thanks proposed by the principal-Pharmacy.

Committee members:

Name

Signature

1. Dr. S.A. Sreenivas

2. Dr. Pratap Kumar Patra

3. Dr. K.S. Nagesh

4. Dr. V. Sivajyothi

5. Ms. Rupali Gawande

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